

BOARD OF TRUSTEES  
ANNUAL MEETING  
April 3, 2023

PRESENT: Mayor Monachino Lapey  
Trustee Bennett  
Trustee Owen-Michaane  
Trustee McLaughlin  
Attorney Cornachio  
Manager Luft

ABSENT: Trustee Case

PLEDGE OF ALLEGIANCE AND FIRE SAFETY ANNOUNCEMENT

Mayor Monachino Lapey opened the Annual Meeting. She led those assembled in the Pledge of Allegiance and notified those in attendance where the fire exits were located.

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OPENING REMARKS

The Mayor welcomed everyone. She said that Trustee Case was unable to attend tonight's meeting but will be at the next Board meeting. She welcomed Judge John Gardner who will swear in the Mayor and Trustee McLaughlin.

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CONSTITUTIONAL OATHS

Judge John Gardner administered the Oath of Office to Mayor Monachino Lapey who was re-elected on March 21, 2023.

Judge John Gardner asked Town Supervisor, and father of Trustee McLaughlin, to stand in for him in administering the Oath of Office to Trustee McLaughlin.

Daniel W. McLaughlin, Sr. administered the Oath of Office to Trustee Daniel W. McLaughlin, Jr. who was elected on March 21, 2023.

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APPOINTMENTS

Mayor announced the appointment of Bridget A Bennett as Deputy Mayor to act as such during the absence or disability of Mayor Monachino Lapey, and while so acting shall be vested with all of the powers and perform all of the duties of the Mayor.

Upon motion duly made and seconded, it was unanimously

RESOLVED, that Trustee Owen-Michaane be and hereby is appointed as Deputy Mayor to act as such during the absence or disability of Mayor Monachino Lapey and Trustee Bennett and while so acting shall be vested with all of the powers and perform all of the duties of the Mayor.

RESOLVED, that Trustee Timothy M. Case be and hereby is appointed as Deputy Mayor to act as such during the absence or disability of Mayor Monachino Lapey, Trustee Bennett, and Trustee Owen-Michaane and while so acting shall be vested with all of the powers and perform all of the duties of the Mayor.

RESOLVED, that Trustee Daniel W. McLaughlin be and hereby is appointed as Deputy Mayor to act as such during the absence or disability of Mayor Monachino Lapey, Trustee Bennett, Trustee Owen-Michaane, and Trustee Case and while so acting shall be vested with all of the powers and perform all of the duties of the Mayor.

Upon motion duly made and seconded, it was unanimously

RESOLVED, that Lindsey M. Luft be and hereby is appointed as Village Clerk for a period of two years.

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Upon motion duly made and seconded, it was unanimously

RESOLVED, that Kyle Booth be and hereby is appointed as Village Treasurer for a period of two years at a salary of one hundred fifteen thousand dollars per year.

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Upon motion duly made and seconded, it was unanimously

RESOLVED, that Max Dao be and hereby is appointed as Building Inspector for a period of one year at a salary of one hundred thirty-five thousand dollars.

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Upon motion duly made and seconded, it was unanimously

RESOLVED, that the Bond of the Village Treasurer and Village Manager be and hereby is fixed at \$100,000 to be executed by a surety company authorized to transact business in this State and that the expense thereof shall be a charge against the Village.

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Upon motion duly made and seconded, it was unanimously

RESOLVED, that Catherine Mazzaro be and hereby is designated as Receiver of Taxes for the Village of Pelham Manor and for all arrears of the Village taxes and that the Receiver of Taxes be authorized to comply with all of the provisions of the Village Law and the Westchester County Administrative Code including the provisions relating to the sale and foreclosure of tax liens and all pleadings and proceedings in such foreclosure actions; and

RESOLVED, that the Receiver of Taxes be and hereby is designated to serve without compensation in accordance with an agreement entered into between the Town of Pelham and the Village of Pelham Manor on November 9, 1964; and

RESOLVED, that the Bond of the Receiver of Taxes be and hereby is fixed in the amount of \$100,000 for the current year, the expense thereof shall be a charge against the Village.

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Upon motion duly made and seconded, it was unanimously

RESOLVED, that a blanket bond be and hereby is consented to in lieu of all those individual bonds that are required.

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RESOLVED, that J.P Morgan Chase Bank, Pelham and the Bank of America, Pelham Manor, be and hereby are designated as depositories of the Village Funds, and be it further

RESOLVED, that the Treasurer, or in his absence, the Village Manager be and hereby is authorized to deposit or invest moneys not required for immediate expenditure in certificates of deposit issued by any bank or trust company located and authorized to do business in the State of New York and insured by the Federal Deposit Insurance Corporation.

REOLLVED, that the Treasurer or in his absence the Village Manager, and in the absence or disability of the Treasurer and the Village Manager, the Mayor be and hereby is authorized to sign checks of all salaries and wages of the personnel employed by the Village, the principal and interest on bonds and certificates of indebtedness and for all other fixed obligations of the Village and transfer of funds without prior audit by the Board of Trustees and to sign checks for all other obligations of the Village, after audit, and be it further

RESOLVED, that the Treasurer or in his absence the Village Manager, be and hereby is authorized to maintain accounts designated as a Trust & Agency Account, Trust & Agency Money Market Account, Capital Fund Account, Capital Fund Money Market Account, General Fund Money Market Account, Casualty & Liability Reserve Account, Equipment Repair Account and the Payroll Account in the J.P Morgan Chase Bank, and a Capital Fund Account in the J.P. Morgan Chase Bank, and be it further

RESOLVED, that the Treasurer and in his absence the Village Manager, and in the absence or disability of the Treasurer and Village Manager, the Mayor, be and hereby is authorized to sign checks for the payment of funds due from the Trust & Agency Account, Capital Fund Account and the Payroll Account, and be it further

RESOLVED, that the Village Clerk or in her absence the Deputy Village Clerk, be and hereby is authorized to maintain an account known as the Village Clerk's Account in the J.P. Morgan Chase Bank; and be it further

RESOLVED, that the Village Clerk, or in her absence the Deputy Village Clerk, be and hereby is authorized to sign all checks, drafts, notes or orders drawn against the account.

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Upon motion and upon motion duly made and seconded, it was unanimously

RESOLVED, that the Journal News be and hereby is designated as the Official Newspaper of the Village of Pelham Manor.

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The Mayor announced the appointments of the following Trustees to oversight responsibility as follows:

Trustee Bennett	Police
Trustee Owen-Michaane	DPW
Trustee Case	Fire
Trustee McLaughlin	Administration, Finance, Planning, Legal and Intergovernmental Relations

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BOARD OF APPEALS

Upon motion duly made and seconded, it was unanimously

RESOLVED, that Gregory Varone be and hereby is appointed to serve as Chairman of the Board of Appeals until the first Monday in April 2024.

RESOLVED, that Kathryn Soderberg to serve as a member until the first Monday in April 2028.

RESOLVED, that Michael Tesoro to serve as a member until the first Monday in April 2028.

PLANNING BOARD

Upon motion duly made and seconded, it was unanimously

RESOLVED, that William F. Taubner be and hereby is appointed to serve as Chairman until the first Monday in April 2024.

RESOLVED, that Richard Ellenbogen be and hereby is appointed to serve as a member until the first Monday in April 2028.

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Upon motion duly made and seconded it was unanimously

RESOLVED, that O'Connor Davies be and hereby is appointed to examine the accounts of the Village for the Fiscal Year ending May 31, 2024 at a fee not exceeding \$33,000.

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Upon motion duly made and seconded, it was unanimously

RESOLVED, that the Village Manager, or her designee, be and hereby is authorized to attend the meetings of the Municipal Administrators Association the expenses thereof to be a charge against the Village.

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Upon motion duly made and seconded, it was unanimously

RESOLVED that, the Mayor and the Village Manager, or her designee, be and hereby is authorized to attend the annual meeting of the New York Conference of Mayors, the expenses thereof to be a charge against the Village.

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Upon motion duly made and seconded, it was unanimously

RESOLVED, that the Village Manager, or her designee, be and hereby is authorized to attend the annual meeting of the New York State City/County Management Association, the expenses thereof to be a charge against the Village.

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Upon motion duly made and seconded, it was unanimously

RESOLVED, that the Village Manager, or her designee, be and hereby is authorized to attend the annual meeting of the International City/County Management Association, the expenses thereof to be a charge against the Village.

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Upon motion duly made and seconded, it was unanimously

RESOLVED, that the date of the Regular meeting of the Board of Trustees be and hereby is designated as the second and fourth Monday of each month.

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Upon motion duly made and seconded, it was unanimously

RESOLVED, that the Mayor or any two Trustees may call a special meeting of the Board if twenty-four hours written notice is given to each member or all members are present to waive notice requirement.

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Upon motion duly made and seconded, it was unanimously

RESOLVED, that the next Annual Meeting of the Board of Trustees be and hereby is set for April 1, 2024 at 8:15 p.m.

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ADJOURNMENT

There being nothing further to come before the Board, the meeting was adjourned.

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Clerk