



AGENDA
Pelham Manor
Board of Trustees
January 8, 2024

Pledge of Allegiance

Fire Safety Announcement

Opening Remarks & Announcements by the Mayor and Trustees

Meeting Minutes

Regular Meeting December 11, 2023

Proclamation for Eagle Scout Ashok Seecharran

Monthly In-Person Reports

Fire Department
Village Clerk
DPW

Consideration of a Resolution Awarding a Contract for Sanitary Sewer Smoke Testing

Resolution Authorizing the Mayor to Sign Abstract of Vouchers

Voucher Numbers 31939-32004

Public Comment Period

Executive Session

The Board may wish to consider a motion to enter Executive Session regarding the employment of a particular person

Adjournment of Meeting

The meeting will be broadcast on FIOS channel 46 and Altice/Cablevision channel 75 and recorded and live streamed on Facebook and Vimeo.



VILLAGE OF PELHAM MANOR
WESTCHESTER COUNTY, NEW YORK

PROCLAMATION

WHEREAS, Ashok Seecharran has been a member of the Boy Scouts of America with Troop 1 Pelham since 2018 and has completed all requirements for the rank of Eagle Scout, and

WHEREAS, Ashok Seecharran has provided a benefit for the community and his Eagle Scout Project expresses his interest in neighborhood enhancement, and

WHEREAS, Ashok Seecharran constructed a series of platform steps located at the Highbrook Highline which is a two-acre park and community trail in Pelham, and

WHEREAS, the steps provide an alternative path to safely ascend and descend a challenging, steep slope in a park and community trail, and

WHEREAS, the platform steps leave enough space for strollers and bicycles and all steps span a total length of twenty feet and have a width of three feet with a perimeter of pressure-treated wood with gravel poured into each one and topped with a thin layer of mulch to enhance the visual appeal, and

WHEREAS, the duration of the project spanned multiple weekends and was completed with help from friends and Troop 1 Scouts, and

WHEREAS, Ashok Seecharran who is sixteen years old and will graduate from Pelham Memorial High School in 2025, will have his Eagle Scout Court of Honor on January 11, 2024

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Board of Trustees of the Village of Pelham Manor hereby recognizes Ashok Seecharran and extend to him on behalf of ourselves and the citizens of the Village of Pelham Manor congratulations for having attained the rank of Eagle Scout and be it further

RESOLVED, that a copy of this Proclamation be presented to Ashok Seecharran.

Dated: January 8, 2024
Pelham Manor, New York

Mayor



Michael Greco
CHIEF OF DEPARTMENT



Telephone: (914) 738-8825
Cell: (914) 451-8463
Fax: (914) 738-4440

PELHAM MANOR FIRE DEPARTMENT
4 PENFIELD PLACE
PELHAM MANOR, NY 10803

January 1, 2024

Board of Trustees
Village of Pelham Manor
4 Penfield Place
Pelham Manor, N.Y.

Dear Madam Mayor and Members of the Board,

The following is the Village of Pelham Manor Fire Department activities report for the month of December 2023. During the month, the Fire Department responded to a total of 53 alarms and calls for assistance.

Included in those alarms were:

Multiple accidental/unintentional alarm dispatches.

Multiple malfunctions of alarm.

14 Rescue calls.

2 Mutual Aid Calls including a structure fire

4 calls for service.

1 motor vehicle fire causing \$7,000.00 in damages.

2 "Other fires" including a cooking fire and an oil burner fire.

2 structure fires with both involving lithium-ion batteries. One in a laptop causing \$800.00 in damages, another in an E-bike stored in a storage unit causing \$7,500.00 in damages.

8 Hazardous Conditions including a substantial gas leak a CO incident involving batteries

Equipment used: Hand lamps, Tool kit, Irons, CO detector,
Multi-gas Meter, natural gas wand, dri-sol: 3 bags,
TIC, Hooks, exhaust fans, SCBA'S, Hydrant bag,
EMS gloves, Caution tape, first Aid kit, flares
officer tool, Hose: 2"-650', 1 3/4"-150', water: 1,153 GL's,
ladders: 10 ft, trash pump, bolt cutters, K-12 metal saw,
Cell block, steel can

33 In Service Training Sessions were completed for a total of 123 Hours

1 Volunteer training session was completed for 3 hours with 2 in attendance

VILLAGE CLERK
MONTHLY ACTIVITY REPORT
DECEMBER 2023

Copies of Records Provided	0
Vital Statistics, Certificates/Permits	20
Business Licenses (Special Permits)	4
Dog Licenses	34
Sign Permits	0
Building Permits	28
Street Permits	0
Handicapped Parking Permits	4
Permits, Other	1
Notices of Violation	1
Sewer Use Billed	0
Other Service Billed	0
Planning Board Meetings	0
Board of Appeals Meetings	1
Board of Appeals Applications	1
Letters in Lieu of Certificate of Occupancy	4
Certificate of Occupancy	1

VILLAGE OF PELHAM MANOR

DEPARTMENT OF PUBLIC WORKS

REFUSE RECYCLING AND DISPOSAL

2023-2024

	RESOURCE RECOVERY PLANT		MATERIAL RESOURCE		RECYCLING CENTER	SPRING ROAD	TOTAL TONS	% RECYCLED
	Mt. Vernon		Yonkers includes	Spring Rd.	Metal	Leaves/Yard Waste		
JUNE	185.46		59.68		1.11	92.00	338.25	45.17%
JULY	171.26		50.07		0.88	124.00	346.21	50.53%
AUGUST	178.84		54.88		1.66	92.00	327.38	45.37%
SEPTEMBER	159.81		52.67		1.49	79.00	292.97	45.45%
OCTOBER	202.20		59.66		2.55	460.00	724.41	72.09%
NOVEMBER	174.98		55.50		1.71	2520.00	2752.19	93.64%
DECEMBER	164.66		51.08		1.27	1300.00	1517.01	89.15%
JANUARY							0.00	#DIV/0!
FEBRUARY							0.00	#DIV/0!
MARCH							0.00	#DIV/0!
APRIL							0.00	#DIV/0!
MAY							0.00	#DIV/0!
TOTAL	1237.21		383.54		10.67	4667.00	6298.42	80.36%

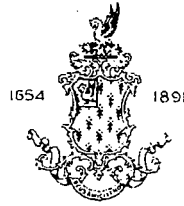
* Leaves

** Leaves Recycled

** Leaves Recycled

ACTIVITIES DECEMBER 2023

Street Maintenance: leaf pick up ended Dec. 15, street sweeper operated Village-wide
 Sanitary Sewers: Village Manager completed NASSCO Pipeline, Lateral, & Manhole Assessment Certification
 Street Signs: replaced 2 signs
 Parks: clean-up
 Street Lights: replaced 4 lights
 Snow prep: put on plows on trucks, filled trucks up with salt

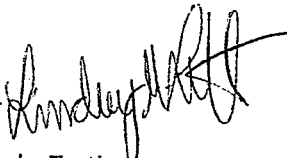


VILLAGE OF PELHAM MANOR
WESTCHESTER COUNTY, NEW YORK

4 PENFIELD PLACE
PELHAM MANOR, N.Y. 10803-3298

Memorandum

VILLAGE ADMINISTRATION 914-738-8820

To: Village Board of Trustees
From: Lindsey M. Luft, Village Manager 
Subject: Bid Opening - Sanitary Sewer Smoke Testing
Date: January 8, 2024

The Village bid opening for Sanitary Sewer Smoke Testing was held on December 28, 2023. The Village received four bids which were opened at two o'clock. The results of the bid opening are listed below. I recommend awarding the bid to the lowest responsible bidder Fred A. Cook, Jr. Inc.

NAME OF COMPANY	ADDRESS	AMOUNT OF BID
NATIONAL WATER MAIN CLEANING CO.	1806 Newark Turnpike Kearny, New Jersey 07032	\$ 124,120.00
FRED A. COOK, JR., INC.	P.O. Box 70 Montrose, N.Y. 10548	\$ 90,480.00
ARNOLD CONSTRUCTION CO., INC.	51 Powder Mill Bridge Road Kingston, New York 12401	\$ 261,000.00
DUKE'S ROOT CONTROL, INC.	400 Airport Road, Suite E Elgin, Illinois 60123	\$ 145,000.00



Dolph Rotfeld Engineering Division

570 Taxter Road, Suite 300
Elmsford, NY 10523
(914) 631-8600 phone
(914) 631-5769 fax
www.drepc.com
www.aiengineers.com

Ms. Lindsey M. Luft
Village Manager
4 Penfield Place
Pelham Manor NY
10803

Re: Sanitary Sewer Smoke Testing Bid

Dear Ms. Luft:

On December 28, 2023 four bids were received for the above referenced project. The apparent low bidder was Fred A Cook Jr. Inc. with a Bid price of \$ \$90,480. This office has had previous experience with similar projects with Fred A. Cook Jr. Inc., and we have found their work to be satisfactory.

This office therefore recommends awarding the project to the low bidder Fred A. Cook Jr. Inc.

Please advise us of your decision and when you will be scheduling a meeting with the contractor regarding contract signing and insurance policies.

Sincerely,

Daniel Peluso

A handwritten signature in black ink, appearing to read 'DP' or similar initials, written over a horizontal line.

Project Manager