

BOARD OF TRUSTEES
MINUTES
ANNUAL MEETING
April 6, 2015

PRESENT: Mayor Monachino Lapey
Trustee Schwarzfeld
Trustee Annunziata
Trustee McLaughlin
Manager Pierpont

ABSENT: Trustee Winston

PLEDGE OF ALLEGIANCE AND FIRE SAFETY ANNOUNCEMENT

Mayor Monachino Lapey opened the Annual Meeting. She led those assembled in the Pledge of Allegiance and notified those in attendance where the fire exits were located.

OPENING REMARKS

Mayor Monachino Lapey said that it was wonderful to see a full house with friends and relatives and she said that she looked forward to working with the Board of Trustee, the Village Manager and the Deputy Clerk. The Mayor also said that she was honored that Judge DeChiaro would be administering the Oath of Office and noted that she went to the same law school as the judge.

CONSTITUTIONAL OATHS

Judge DeChiaro administered the Oath of Office to Jennifer Monachino Lapey who was elected Village Mayor on March 18, 2015.

Judge DeChiaro administered the Oath of Office to Matthew T. McLaughlin who was elected Village Trustee on March 18, 2015.

APPOINTMENTS

The Mayor announced the appointment of Louis Annunziata as Deputy Mayor to act as such during the absence or disability of Mayor Monachino Lapey, and while so acting shall be vested with all of the powers and perform all of the duties of the Mayor.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That Trustee Neal Schwarzfeld be and hereby is appointed as Deputy Mayor to act as such during the absence or disability of Mayor Monachino Lapey and Trustee Annunziata and while so acting shall be vested with all of the powers and perform all of the duties of the Mayor.

RESOLVED, That Trustee Christopher R. Winston be and hereby is appointed as Deputy Mayor to act as such during the absence or disability of Mayor Monachino Lapey, Trustee Annunziata, and Trustee Schwarzfeld and while so acting shall be vested with all of the powers and perform all of the duties of the Mayor.

RESOLVED, That Trustee Matthew T. McLaughlin be and hereby is appointed as Deputy Mayor to act as such during the absence or disability of Mayor Monachino Lapey, Trustee Annunziata, Trustee Schwarzfeld, and Trustee Winston and while so acting shall be vested with all of the powers and perform all of the duties of the Mayor.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That John T. Pierpont be and hereby is appointed as Village Clerk for a period of two years.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That John T. Pierpont be and hereby is appointed as Village Treasurer for a period of two years at a salary included in his salary as Village Manager.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That John T. Pierpont be and hereby is appointed as Building and Plumbing Inspector for a period of one year at a salary included in his salary as Village Manager.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That John T. Pierpont be and hereby is appointed as Registrar of Vital Statistics for a period of two years at a salary included in his salary as Village Manager.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That the Bond of the Treasurer and Deputy Treasurer be and hereby is fixed at \$100,000 to be executed by a surety company authorized to transact business in this State and that the expense thereof shall be a charge against the Village.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That John Nesi be and hereby is designated as Receiver of Taxes for the Village of Pelham Manor and for all arrears of the Village taxes and that the Receiver of Taxes be and hereby is authorized to comply with all of the provisions of the Village Law and the Westchester County Administrative Code including the provisions relating to the sale and foreclosure of tax liens and all pleadings and proceedings in such foreclosure actions; and

RESOLVED, That the Receiver of Taxes be and hereby is designated to serve without compensation in accordance with an agreement entered into between the Town of Pelham and the Village of Pelham Manor on November 9, 1964; and

RESOLVED, That the Bond of the Receiver of Taxes be and hereby is fixed in the amount of \$100,000 for the current year, the expense thereof shall be a charge against the Village.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That a blanket bond be and hereby is consented to in lieu of all those individual bonds that are required.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That J.P. Morgan Chase Bank, Pelham Manor and Pelham branches, and the Bank of America, Pelham Manor, be and hereby are designated as depositories of the Village Funds, and be it further

RESOLVED, That the Treasurer, or in his absence, the Deputy Treasurer, be and hereby is authorized to deposit or invest moneys not required for immediate expenditure in certificates of deposit issued by any bank or trust company located and authorized to do business in the State of New York and insured by the Federal Deposit Insurance Corporation, and be it further

RESOLVED, That the Treasurer, or in his absence the Deputy Treasurer, and in the absence or disability of the Treasurer and the Deputy Treasurer, the Mayor be and hereby is authorized to sign checks of all salaries and wages of the personnel employed by the Village, the principal and interest on bonds and certificates of indebtedness and for all other fixed obligations of the Village and transfer of funds without prior audit by the Board of Trustees and to sign checks for all other obligations of the Village, after audit, and be it further

RESOLVED, That the Treasurer or in his absence the Deputy Treasurer, be and hereby is authorized to maintain accounts designated as a Trust & Agency Account, Trust & Agency Money Market Account, Capital Fund Account, Capital Fund Money Market Account, General Fund Money Market Account, Casualty & Liability Reserve Account, Equipment Repair Account and the Payroll Account in the J.P Morgan Chase Bank, and a Capital Fund Account in the J.P. Morgan Chase Bank, and be it further

RESOLVED, That the Treasurer and in his absence the Deputy Treasurer, and in the absence or disability of the Treasurer and Deputy Treasurer, the Mayor, to sign checks for the payment of funds due from the Trust & Agency Account, Capital Fund Account and the Payroll Account, and be it further

RESOLVED, That the Village Clerk, or in his absence the Deputy Village Clerk, be and hereby is authorized to maintain an account known as the Village Clerk's Account in the J.P. Morgan Chase Bank, and be it further

RESOLVED, That the Village Clerk, or in his absence the Deputy Village Clerk, be and hereby is authorized to sign all checks, drafts, notes or orders drawn against the account.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That The Pelham Weekly be and hereby is designated as the Official Newspaper of the Village of Pelham Manor.

The Mayor announced the appointments of the following Trustees to oversight responsibility as follows:

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| Trustee Annunziata | Police |
| Trustee Schwarzfeld | Fire |
| Trustee Winston | DPW |
| Trustee McLaughlin | Administration, Finance, Planning, Legal
and Intergovernmental Relations |

Upon motion duly made and seconded, it was unanimously

RESOLVED, That Christopher R. Montgomery, CPA, be and hereby is appointed to examine the accounts of the Village for the Fiscal Year ending May 31, 2016 at a fee not exceeding \$14,000.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That the Village Manager, or his designee, be and hereby is authorized to attend the meetings of the Municipal Administrators Association the expenses thereof to be a charge against the Village.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That the Mayor and the Village Manager, or his designee, be and hereby are authorized to attend the annual meeting of the New York Conference of Mayors, the expenses thereof to be a charge against the Village.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That the Village Manager, or his designee, be and hereby is authorized to attend the annual meeting of the Municipal Management Association of New York State, the expenses thereof to be a charge against the Village.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That the Village Manager, or his designee, be and hereby is authorized to attend the annual meeting of the International City-County Management Association, the expenses thereof to be a charge against the Village.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That the date of the regular meeting of the Board of Trustees be and hereby is designated as the second and fourth Monday of each month.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That the Mayor or any two trustees may call a special meeting of the Board if twenty-four hours written notice is given to each member or all members are present to waive notice requirement.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That the next Annual Meeting of the Board of Trustees be and hereby is set for April 4, 2016 at 8:15 p.m.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.

Clerk