

BOARD OF TRUSTEES
ANNUAL MEETING
April 1, 2013

PRESENT: Mayor O'Connor
Trustee Schwarzfeld
Trustee Vandenberg
Trustee Annunziata
Attorney McLaughlin
Manager Pierpont

ABSENT: Trustee Winston

PLEDGE OF ALLEGIANCE AND FIRE SAFETY ANNOUNCEMENT

Mayor Sellier opened the Annual Meeting. He led those assembled in the Pledge of Allegiance and notified those in attendance where the fire exits were located.

OPENING REMARKS

Mayor Sellier said the Judge Sidney H. Stein is a judge from the Southern District of New York. He said that they met in nineteen eighty and worked at the same law firm from nineteen eighty five until nineteen ninety four when President Clinton appointed him to the district court. He wanted to especially thank the judge for making time for this evening's swearing in ceremony because Judge Stein is going to teach at the International Court at The Hague and he changed his schedule to be here. Mayor Sellier said that he was very happy to have Judge Stein administer the Oath of Office.

Mayor Sellier congratulated his running mates and thanked his family for being present at tonight's meeting.

CONSTITUTIONAL OATHS

Judge Sidney H. Stein administered the Oath of Office to Bertrand C. Sellier who was elected Village Mayor on March 19, 2013.

Judge Sidney H. Stein administered the Oath of Office to Raymond L. Vandenberg who was elected Village Trustee on March 19, 2013.

APPOINTMENTS

The Mayor announced the appointment of Neal Schwarzfeld as Deputy Mayor to act as such during the absence or disability of Mayor Bertrand Sellier, and while so acting shall be vested with all of the powers and perform all of the duties of the Mayor.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That Trustee Raymond L. Vandenberg be and hereby is appointed as Deputy Mayor to act as such during the absence or disability of Mayor Sellier and Trustee Schwarzfeld and while so acting shall be vested with all of the powers and perform all of the duties of the Mayor.

RESOLVED, That Trustee Louis Annunziata be and hereby is appointed as Deputy Mayor be and hereby is appointed to act as such during the absence or disability of Mayor Sellier, Trustee Schwarzfeld, and Trustee Vandenberg and while so acting shall be vested with all of the powers and perform all of the duties of the Mayor.

RESOLVED, That Trustee Christopher R. Winston be and hereby is appointed as Deputy Mayor to act as such during the absence or disability of Mayor Sellier, Trustee Schwarzfeld, Trustee Vandenberg and Trustee Annunziata and while so acting shall be vested with all of and s and perform all of the duties of the Mayor.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That John T. Pierpont be and herby is appointed as Village Clerk for a period of two years.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That John T. Pierpont be and hereby is appointed as Village Treasurer for a period of two years at a salary included in his salary as Village Manager.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That John T. Pierpont be and hereby is appointed as Building and Plumbing Inspector for a period of one year at a salary included in his salary as Village Manager.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That John T. Pierpont be and hereby is appointed as Registrar of Vital Statistics for a period of two years at a salary included in his salary as Village Manager.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That the Bond of the Treasurer and Deputy Treasurer be and hereby fixed at \$100,000 to be executed by a surety company authorized to transact business in this State and that the expense thereof shall be a charge against the Village.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That John Nesi be and hereby is designated as Receiver of Taxes for the Village of Pelham Manor and for all arrears of the Village taxes and that the Receiver of Taxes be and hereby is authorized to comply with all of the provisions of the Village Law and the Westchester County Administrative Code including the provisions relating to the sale and foreclosure of tax liens and all pleadings and proceedings in such foreclosure actions; and

RESOLVED, That the Receiver of Taxes be and hereby is designated to serve without compensation in accordance with an agreement entered into between the Town of Pelham and the Village of Pelham Manor on November 9, 1964; and

RESOLVED, That the Bond of the Receiver of Taxes be and hereby is fixed in the amount of \$100,000 for the current year, the expense thereof shall be a charge against the Village.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That a blanket bond be and hereby is consented to in lieu of individual bonds that are required.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That J.P Morgan Chase Bank, Pelham Manor and Pelham Branches, and Bank of America, Pelham Manor, be and hereby are designated as depositories of the Village Funds, and be it further

RESOLVED, that the Treasurer, or in his absence, the Deputy Treasurer, be and hereby is authorized to deposit or invest moneys not required for immediate expenditure in certificates of deposit issued by any bank or trust company located and authorized to do business in the State of New York and insured by the Federal Deposit Insurance Corporation, and be it further

RESOLVED, that the Treasurer or in his absence the Deputy Treasurer, and in the absence or disability of the Treasurer and the Deputy Treasurer, the Mayor be and hereby is authorized to sign checks of all salaries and wages of the personnel employed by the Village, the principal and interest on bonds and certificates of indebtedness and for all other fixed obligations of the Village and transfer of funds without prior audit by the Board of Trustees and to sign checks for all other obligations of the Village, after audit, and be it further

RESOLVED, That the Treasurer or in his absence the Deputy Treasurer, be and hereby is authorized to maintain accounts designated as a Trust & Agency Account, Trust & Agency Money Market Account, Capital Fund Account, Capital Fund Money Market Account, General Fund Money Market Account, Casualty & Liability Reserve Account, Equipment Repair Account and the Payroll Account in the J.P Morgan Chase Bank, and a Capital Fund Account in the J.P. Morgan Chase Bank, and be it further

RESOLVED, That the Treasurer and in his absence the Deputy Treasurer, and in the absence or disability of the Treasurer and Deputy Treasurer, the Mayor, be and hereby are authorized to sign checks for the payment of funds due from the Trust & Agency Account, Capital Fund Account and the Payroll Account, and be it further .

RESOLVED, that the Village Clerk, or in his absence the Deputy Village Clerk, be and hereby is authorized to maintain an account known as the Village Clerk's Account in the J.P. Morgan Chase Bank; and be it further

RESOLVED, That the Village Clerk, or in his absence the Deputy Village Clerk, be and hereby is authorized to sign all checks, drafts, notes or orders drawn against the account.

Upon motion duly made and seconded, it was unanimously

RESOLVED, That The Pelham Weekly be and hereby is designated as the Official Newspaper of the Village of Pelham Manor.

The Mayor announced the appointments of the following Trustees to oversight responsibility as follows:

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| Trustee Schwarzfeld | Fire |
| Trustee Vandenberg | Police |
| Trustee Annunziata | Public Works |
| Trustee Winston | Administration, Finance, Planning, Legal and Intergovernmental Relations |

Upon motion duly made and seconded, it was unanimously

RESOLVED, That Gregory Varone be and hereby is appointed to serve as Chairman of the Board of Appeals until the first Monday in April 2014.

RESOLVED, That Gregory Varone be and hereby is appointed to serve as a member of the Board of Appeals until the first Monday in April 2016.

Upon motion duly made and seconded, it was unanimously

RESOLVED, that Christopher R. Montgomery, CPA, be and hereby is appointed to examine the accounts of the Village for the Fiscal Year ending May 31, 2014 at a fee not exceeding \$14,000.

RESOLVED, That the Village Manager, or his designee, be and hereby is authorized to attend the meetings of the Municipal Administrators Association the expenses thereof to be a charge against the Village.

RESOLVED, that the Mayor and the Village Manager, or his designee, be and hereby are authorized to attend the annual meeting of the New York Conference of Mayors, the expenses thereof to be a charge against the Village.

RESOLVED, That the Village Manager, or his designee, be and hereby are authorized to attend the annual meeting of the Municipal Management Association of New York State, the expenses thereof to be a charge against the Village.

RESOLVED, That the Village Manager, or his designee, be and hereby is authorized to attend the annual meeting of the International City-County Management Association, the expenses thereof to be a charge against the Village.

RESOLVED, That the date of the regular meeting of the Board of Trustees be and hereby is the second and fourth Monday of each month.

RESOLVED, that the Mayor or any two trustees may call a special meeting of the Board if twenty-four hours written notice is given to each member or all members are present to waive notice requirement.

RESOLVED, that the next Annual Meeting of the Board of Trustees be and hereby is set for April 7, 2014 at 8:15 p.m.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.

Clerk